



**Diocese of Knoxville
School Improvement Plan**

School Name: Saint Joseph School

Goal Statement: Saint Joseph School will create a comprehensive strategic plan.					
Objective Type: Organizational					
Objective 1: The Administration will develop a practical, active strategic plan to ensure the school stays on track to improve all aspects of school life: our Catholic Identity, staffing and academic improvement, financial planning, and campus maintenance and capital improvements.					
Objective 2: The strategic plan will include specific tasks to monitor, evaluate and revise the strategic plan on an annual basis.					
Strategy: After gathering feedback from the School Advisory Board, stakeholders and the Executive Committee, the administration will address the tasks of developing the strategic plan at School Advisory Board and Executive Committee meetings towards developing a comprehensive and active strategic plan.					
Activities/Tasks	Timeline	Resource Allocations	Person(s) Responsible	Measurement/ Evaluation Tool or Strategy	Record of Completion
1. Solicit Feedback from School Advisory Board	Fall 2016	Gather during School Advisory Board meetings	Principal, President and Director of Advancement	Results of feedback	
2. Solicit feedback from stakeholders	Fall 2016	Survey	Principal, President and Director of Advancement	Results of survey	
3. Solicit feedback	Fall 2016	Gather during	Principal, President and	Results of feedback	



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from Executive Committee members		Executive Committee meetings	Director of Advancement		
4. Publish general budget information to stakeholders	Fall 2016	Website, e-newsletter, Back-to-School Night	Principal, President and Director of Advancement	Communication to stakeholders and parishes communities	
5. Develop a Strategic Plan - first draft	January 2017	Administration	Principal, President and Director of Advancement	Completed first draft of SJS Strategic Plan	
6. Active SJS Strategic Plan in place	Fall 2017	Administration	Principal, President and Director of Advancement	Active SJS Strategic Plan in place	